

Michigan Laborers' Health Care Fund
Michigan Laborers' Pension Fund
Michigan Laborers' Annuity Fund
Michigan Laborers' Vacation Fund
LIUNA Training of Michigan Fund
Michigan Laborers'-Employers'
Cooperation & Education Trust Funds
Managed for the Trustees:
Welfare & Pension Administration Service, Inc.

Michigan Laborers' Fringe Benefit Funds

6452 Millennium Dr, Ste 100, Lansing, MI 48917-7881 • PO Box 211133, Eagan, MN 55121
Phone: 1 (877) 645-2267 (MI-LABOR) • Fax: (517) 689-6016 • Website: www.milaborersfunds.com

July 2023

IMPORTANT CHANGE TO THE ADMINISTRATION OF YOUR MICHIGAN LABORERS' BENEFITS

To: All Participants of The Michigan Laborers' Fringe Benefit Funds

Re: ***New Third-Party Administrator - Welfare & Pension Administration Service, Inc. - Effective September 1, 2023***

Dear Participants:

We are pleased to announce that, effective September 1, 2023, the administration of the Michigan Laborers' Fringe Benefit Funds will transition to Welfare & Pension Administration Service, Inc. (WPAS) and a dedicated benefit administration office will open in Lansing, Michigan.

TIC International Corporation has been the Michigan Laborers' Fringe Benefit Funds third-party administrator (TPA) for over 30 years. A TPA is an organization that handles the day-to-day operations of pension, health, vacation and other benefit plans by performing benefit application processing, determining eligibility for benefits, and entering data related to contributions and participant and beneficiary information.

Last year, we conducted a rigorous and lengthy search for a new TPA that would provide dedicated, high-quality, and modernized services to our participants. We chose WPAS given their proven track record of providing first-class administrative services to multi-employer plans nationally, their staff's expertise in benefit administration, and enhanced technology and cybersecurity.

Below, we describe in further detail these ***September 1, 2023*** enhancements.

Please Note: This transition to WPAS will ***not*** affect your pension, annuity, health care or vacation benefits. Your eligibility and benefit levels will remain the same.

1. Michigan Office

Due to our commitment to upgrading benefit services, ***the Michigan Laborers' Fringe Benefit Funds will open a dedicated administration office on September 1, 2023*** located at:

6452 Millennium Drive, Suite 100
Lansing, Michigan 48917

This office will be open Monday through Friday from 8:00 a.m. to 5:00 p.m. (EST) and will ***only*** service the Michigan Laborers' Fringe Benefit Funds. Our intent is for this office to be a personalized one-stop-shop for all your Michigan Laborers' benefit needs.

You will also be able to contact the Michigan office during business hours by calling 877-MILABOR.

LIUNA!
Feel the Power



2. Updated Contact Information

Beginning September 1, 2023, please contact the Michigan Laborers' Fringe Benefit Funds by:

Phone: 877-645-2267 (877-MILABOR)

Available from 8:00 a.m. to 5:00 p.m. (EST)

Participant Portal: www.milaborersfunds.com

Michigan Office: 6452 Millennium Drive, Lansing, Michigan 48917

Mailing Address: P.O. Box 211133, Eagan, Minnesota 55121-2533

Before September 1, 2023, you should continue to direct your pension, annuity, and health care benefit questions to TIC. Vacation benefit questions should continue to be directed to WPAS.

3. Health Care Fund Self-Payments – Actives, Early Retirees, Medicare Retirees, Disabled Participants and Surviving Spouses

Beginning with your September Self-Payment for October Fund coverage, please submit your self-payment by:

- **Check** – Please mail your check to: Michigan Laborers' Health Care Fund, P.O. Box 211133, Eagan, Minnesota, 55121-2533. Your September Self-Payment notice will note the change in address too.
- **Credit Card** – Please call 877-645-2267 to provide your credit card information over the phone to the Fund Office.
- **Pension Deduction** – If you are a retiree and your monthly self-payment is currently being deducted from your pension check, there is nothing for you to do. These pension deductions will continue.

4. Participant Portal

We encourage all participants to create an account on WPAS's participant portal. The participant portal provides real-time online access to all your Michigan Laborers' benefits, and will allow you to view the following:

- Eligibility and benefit status
- Your benefit payment status
- Contribution tracking
- Your contact information
- Dependent status
- Pension benefit information
- Access to Plan documents, forms and applications

To create an account, please visit: milaborersfunds.com and **click on Member Login**. Enclosed is a one-page instruction sheet on how to set up your account. If you have any questions or need assistance, please contact WPAS.

Please Note: If you are a Vacation Fund participant and have already created an account on WPAS's participant portal, you do **not** need to create a new account. Please note that until September 1, 2023, only Vacation contributions and balances will show on your participant portal.

We look forward to continuing to serve you and ensuring a smooth transition to WPAS.

Sincerely,
Board of Trustees of the
Michigan Laborers' Fringe Benefit Funds

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Participant Portal Registration Instructions

Registration Process

- Visit www.milaborersfunds.com.
- Click on the purple "Member Login" button on the right side of the screen.
- Enter your email address or social security number.
- Create a password.
- Click on [Create new account](#).
- You will be prompted to complete the following information:
 - Birthdate
 - SSN
 - Email
 - Password (*password must be at least 8 character and include: 1 upper case letter, 1 lower case letter, 1 number, and 1 special character*)
 - Confirm password
- Upon confirming your email, you will be taken to the login page to login using your newly created password.



Tips

- If you forget your password, you can reset it by clicking the "Forgot your password?" link and then enter your email.
- You will receive an email with a link to reset your password.
- If you lock yourself out of the portal, you will need to wait at least 10 minutes before trying your password again or using the "Forgot your password?" link.
- Your current password cannot be the same as the previous 10 passwords.

Important Note

Only Vacation Fund contributions and balances will be visible on the website through August 31, 2023. If you are currently not a Vacation Fund participant, you can register on the participant portal on or after September 1, 2023.

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